



16 June 1986

NOTE FOR:



(NPIC/ESG)

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SUBJECT:

Job Description for Assistant to
COMIREX Executive Secretary (U)

In reference to our discussion which took place when you were here last Friday, I have attached for your background information the current version of the job description for the Assistant to the COMIREX Executive Secretary. I am also sending a copy to [redacted] and plan at an early opportunity, to talk with [redacted] and provide him with a copy also.

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SIAI

STAT



Executive Secretary

17 June 1986

NOTE FOR: [REDACTED] (ICS Personnel)

STAT

SUBJECT: Position Description for Assistant
to the COMIREX Executive Secretary

1. I have attached for your information and placement in [REDACTED] personnel folder a copy of the current position description for the position of Assistant to the COMIREX Executive Secretary. This is the position that he currently is filling as NPIC [REDACTED] detailee.

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2. I am talking with personnel at NPIC in order to determine the feasibility of identifying a replacement for Bob after he returns to NPIC this fall. I will keep you informed of my progress.

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[REDACTED]
Executive Secretary

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Next 2 Page(s) In Document Denied